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Welcome!
And a few logistical details

Planning group:
Richard Carter
Ashley Morris
Gil Nelson
Pam Soltis
Zack Murrell

Wiki: https://www.idigbio.org/wiki/index.php/Workflows_Herbarium_Digitization
Adobe Connect (Kevin Love): https://idigbio.adobeconnect.com/droid
Status reports recorded
Chat box will be archived

Wireless: first letter first name, _, last name as g_nelson; password: vsu1500

Efficiency: Starting on time; staying on track.
Meals: Breakfast at hotel; lunch at workshop venue; dinner on your own.

Workshop Origin: Botany 2014
Working/interest group: DROID
Collaborative documents
Goal

Bring together representatives of all TCNs, CSBRs, and other herbarium digitization collaboratives for the purpose of developing, documenting, and publishing a consensus set of modular herbarium digitization workflows that encapsulate what has been learned in the past three years of ADBC activity.

These workflows should be:
• modular in format and include a complete accounting of the tasks to be completed in herbarium digitization,
• broadly applicable across the herbarium community in collections of various sizes and plant types,
• reflect state-of-knowledge best or recommended practices as well as novel innovations,
• be available in time for implementing and testing across all participants in the Keys to the Cabinet TCN.
Workshop Format

Tuesday a.m.: Status reports
Tuesday p.m. to Thursday a.m.: Working groups build workflows for all modules
Thursday p.m.: Outline and assign writing tasks for publishable paper

Collaborative Google Docs
• workflow templates as modules
• produce complete drafts
• schedule follow up virtual meetings as needed to complete our task

Working groups
• Flexible membership
• Capitalize on range of expertise of each participant
• Outcome directed by participants
Potential Modules

- Proactive digitization
- Pre-digitization curation/staging
- Selecting an imaging station
- Imaging station setup: camera and lightbox
- Imaging station setup: scanner
- Imaging station setup: copy stand
- Imaging station setup: conveyer
- Image capture via herbarium personnel
- Image capture via blitzes and public participation
- Image processing and management
- Organizing and implementing a public participation imaging blitz
- Data capture
- Data capture via herbarium personnel
- Data capture via public participation
- Organizing and implementing a public participation data capture blitz
- Georeferencing
- Aggregating data to iDigBio