

## Minutes of Internal Advisory Committee Meeting on May 16, 2016

**Date/Time:** Monday, May 16, 2016 12:00-1:00 Eastern

**TCN Attendees:**

<b>InvertNet</b>		<b>MHC</b>	
<b>LBCC</b>	Corinna Gries	<b>GLI</b>	Aaron Goldberg
<b>PALEONICHES</b>	Bruce Lieberman	<b>InvertEBase</b>	
<b>NEVP</b>	Patrick Sweeney	<b>SERNEC</b>	Michael Denslow
<b>SCAN</b>	Neil Cobb	<b>MiCC</b>	Andrew Miller
<b>VACS</b>		<b>EPICC</b>	Erica Clites
<b>FIC</b>	Dena Smith Talia Karim		

**iDigBio Attendees:**

<b>Administration</b>	Jillian Goodwin	<b>Digitization &amp; Training</b>	Deb Paul Gil Nelson
<b>Education &amp; Outreach</b>	Molly Phillips Austin Mast Libby Ellwood	<b>Cyberinfrastructure</b>	Renato Figueiredo Joanna McCaffrey
<b>Research Use</b>	Shelly James	<b>Assessment &amp; Evaluation</b>	Shari Ellis

**Meeting Location:** Building 105 Room 310 and <http://idigbio.adobeconnect.com/iac/>

**Recording:** <http://idigbio.adobeconnect.com/p4sbtehy24v/>

## RECURRING ITEMS:

### Upcoming workshops/meetings/events

<https://www.idigbio.org/calendar>

### TCN bi-monthly progress reports to iDigBio are due

<https://www.idigbio.org/content/tcn-bi-monthly-progress-report-idigbio>

- Thanks to the TCNs that submitted their reports in advance of the meeting: GLI, NEVP, SERNEC, MiCC, Paleoniches, and SCAN. David Jennings will follow-up with the others.
- Reports from the following TCNs are included with the minutes and are archived on the IAC wiki page ([https://www.idigbio.org/wiki/index.php/Internal\\_Advisory\\_Committee](https://www.idigbio.org/wiki/index.php/Internal_Advisory_Committee)):

- |   |   |  |
|---|---|--|
| <input checked="" type="checkbox"/> InvertNet   | <input checked="" type="checkbox"/> VACS        | <input checked="" type="checkbox"/> SERNEC |
| <input checked="" type="checkbox"/> LBCC        | <input checked="" type="checkbox"/> FIC         | <input checked="" type="checkbox"/> MiCC   |
| <input checked="" type="checkbox"/> PALEONICHES | <input checked="" type="checkbox"/> MHC         | <input checked="" type="checkbox"/> EPICC  |
| <input checked="" type="checkbox"/> NEVP        | <input checked="" type="checkbox"/> GLI         |  |
| <input checked="" type="checkbox"/> SCAN        | <input checked="" type="checkbox"/> InvertEBase |  |

## DISCUSSION TOPICS:

### Featured Research Article in Monthly Newsletter

- Molly Phillips, iDigBio's Education & Outreach Coordinator, encouraged TCNs to highlight their research in the monthly newsletter's Research Spotlight.
- Blog posts, posters, stories, etc. can all be used to highlight a project, a researcher, or an institution's use of digitized collections data.
- Email content to [mphillips@flmnh.ufl.edu](mailto:mphillips@flmnh.ufl.edu)

### WeDigBio

- Libby Ellwood discussed goals for the 2016 WeDigBio event and encouraged TCNs to participate.
  - WeDigBio (worldwide engagement for digitizing biocollections) is a worldwide volunteer mass digitization event using digitization platforms
  - Dates: October 20-23, 2016
- 2015's transcription event was very successful
  - Hundreds of volunteers participated
  - Over 55,000 transcription tasks completed
- WeDigBio is hoping to double transcription at this year's event.
- WeDigBio is asking for help from TCNs to increase awareness and transcription at this year's event.
  - Participation could include: hosting events, attending events, transcribing specimen labels, and spreading the word
  - Visit [wedigbio.org](http://wedigbio.org) for more information on the event, resources available and protocols for hosting your own event.
- Austin Mast discussed new features to encourage participation at this year's event.
  - Interactive tattoos – Similar to the [Libraries of Life](#) cards, the interactive temporary tattoos will be an innovative way to highlight collections.
  - Interest group transcriptions – Hoping to build on existing taxa specific or environmental enthusiast communities to engage in transcription events.
    - E.g., WeDigFloridaPlants – Interest group focused on transcribing Florida plants
- TCNs provided feedback from last year's event and provided recommendations for 2016.
  - Andrew Miller hosted an event in 2015 and found it difficult to find a room that would be wifi compatible for large groups.
    - Andy's solution was to purchase splitters
    - Libby said computer labs tend to work best if available
  - Deb Paul encouraged institutions to consider digitizing the old fashioned way with Excel sheets if wifi is an issue.
    - Libby said this is a good back up option for anyone participating
  - Andrew suggested the idea of utilizing prison inmates for transcription events.
  - Austin discussed groups they are currently pursuing: undergraduates, AARP, retirees, adult learners
  - Joanna asked about the volunteer demographic

- Austin mentioned the most interesting fact to him was that participants seemed to be loyal to their institutions and continued to transcribe after the event.

## News/ Updates

- Bruce Liebermann – Paleoniches was given a one year, no cost extension
  - All but two participants have completed- outlined in latest report.
    - Extending: Jonathan Hendrix (San Jose State University) and Bruce (University of Kansas)
- Dena Smith (Fossil Insect Collaborative) has accepted a position with NSF as a program director for sedimentary geology and paleontology
  - Talia Karim will be moving into Dena's role as the lead PI.
- Joanna reminded the group to keep her updated on any major changes made to wiki pages so her reports can also stay up to date.
- Deb Paul mentioned that iDigBio is trying to record our sessions at SPNHC. Either way those who are attending will keep the IAC group informed as to the outcomes of the meeting.

## Project Management Interest Group

- The suggestion was made by David Jennings to incorporate a Project Management Interest Group meeting at the end of each IAC meeting.
- The IAC group approved the suggestion and decided it would work best as an add-on so non-project managers could opt out of that part of the meeting.
- The Project Management Interest Group add-on will occur at every other IAC meeting.

Meeting Adjourned: 1:17 p.m.