

CITSTITCH HACKATHON

CitStitch Hackathon

Dec 3–5, 2014

Co-organized by iDigBio, NSF's National Resource for Advancing Digitization of Biodiversity Collections, and Zooniverse's Notes from Nature

Contact for Questions or Problems

If you encounter logistical issues prior to or upon your arrival in Gainesville and require assistance, we encourage you to contact Project Assistant Cathy Bester at 352-294-1949, Project Manager David Jennings at 352-273-1906, or IT Expert Kevin Love at 352-294-1924.

Travel to Gainesville, FL

Your travel arrangements have been coordinated and finalized by Cathy Bester; you should have already received all travel details in a separate email. If you have any remaining travel questions, please contact Cathy at cbester@flmnh.ufl.edu.

Shuttle from Gainesville Airport to the Hotel

The Holiday Inn will provide shuttle service from the Gainesville airport to the hotel. When you reach the Gainesville airport, if the shuttle is not already onsite, call the Holiday Inn at 352-376-1661 to request a shuttle pick-up.

If the shuttle is unavailable, Bestway Cab is a local taxi service and they may be reached at 352-367-8222. Retain taxi receipts for reimbursement.

Hotel and Workshop Locations

Hotel Address: Holiday Inn University Center
1250 W. University Avenue
Gainesville, Florida 32601
Hotel Phone Number: 352-376-1661

Workshop Address: 105 NW 16th Street, Gainesville, FL 32603 (3rd Floor, Main Conference Room)
The distance is 1/3 mile from the Hotel to the workshop location. A walking map is provided on page 2 of this document.

Hotel Check-in

A block of rooms have been reserved for Workshop participants, and participant names have been provided to the hotel. Please notify the hotel that you are part of the iDigBio Workshop upon check-in to verify that you are receiving a room from this block. Hotel information may be obtained from the following website: <http://www.theuniversityhotel.com/index.html>

Workshop Check-in

Workshop materials, including a printed agenda, name tag, and wireless information, will be distributed as participants arrive at the workshop location on December 3rd. Power for laptops and University wireless access will be provided for all participants. Please plan to arrive at 8:00 am to enable a prompt start time at 8:30 am.

Meals and Other Related Activities

Catered lunch and break refreshments will be provided at the workshop location during the Hackathon. Breakfasts and dinners will be “on your own”; a per diem will be reimbursed for all meals not included as workshop functions. There are a number of restaurants within the immediate vicinity of the hotel and the workshop location.

Shuttle to the Gainesville Airport

During your stay at the Holiday Inn University Center, schedule the shuttle for your return to the airport at the front desk.

Reimbursement Procedures

Any meals not provided at the workshop will be reimbursed at the state per diem rate (Breakfast \$6, Lunch \$11, Dinner \$19); no receipts are needed. Taxi fares, parking fees, and baggage fees may qualify for reimbursement; please retain your original receipts showing form of payment. Project Assistant Cathy Bester will send out an email to workshop participants with details on reimbursement procedures during the week following the workshop.

If you have any questions, please contact Cathy at 352.249.1949.

